



COALITION COORDINATOR

The Coalition Coordinator is responsible for coordination of coalition programming and grant deliverables of the Fairfield CARES Coalition. This position, which is funded by the Connecticut Strategic Coalitions (CSC) grant from the Department of Mental Health and Addiction Services (DMHAS), reports directly to the Prevention Director at Positive Directions. The current grant for this position expires June 30, 2021. This is a full time position and eligible for a comprehensive benefits package.

Essential Duties

- Develop effective prevention and health promotion strategies that will lead to long-term involvement of community institutions, organizations, and individuals in health promotion and substance abuse prevention leading to reductions in substance
- Provide general oversight of all coalition activities and associated projects in collaboration with coalition committees.
- Implement CSC Deliverables, reporting, and activities as per CSC Grant.
- Provide capacity building Leadership Committee to ensure all coalition activities are implemented within required timelines, evaluating activities and coalition' effectiveness, and collaboratively determining priorities and goals.
- Assist in the coalition's communication efforts such as social media, press releases, and newspaper publications
- Co-supervise and mentor Youth Advocate
- Attend trainings, workshops, and statewide conference relevant to the Coordinator position.

Required Skills & Knowledge

- Knowledge of basic prevention concepts and relevant models, including the Strategic Prevention Framework
- State, regional, and local trends and patterns in alcohol and drug use
- Working knowledge of related subject matter areas such as suicide prevention, problem gambling prevention, restorative practices, social and emotional learning, and trauma-informed care
- Participatory leadership style and ability to build consensus, mediate, and negotiate
- Interpersonal communication style relevant to work with others, relate to diverse audiences, or manage partner relationships
- Decision making, problem solving, and adaptability to deal with emerging situations and/or opportunities
- Plan, direct and manage complex community-level change processes

Education & Credentials

- Minimum of a Bachelor's Degree required. Experience working with young people; positive youth development knowledge preferred.
- Good standing as a Certified Prevention Specialists (CPS) or commitment and action plan to secure CPS within 12 months of employment
- Evidence of recent and ongoing professional development and/or education on topic relevant to health promotion and prevention field.



Interested in applying for one of these career opportunities? Please submit a letter of interest, your resume along with salary requirements to Jennifer Hrbek, Executive Director at jhrbek@positivedirections.org.